



Senior Video Engineer – Live Events

POSITION DESCRIPTION

Position Title	: Senior Video Engineer
Department	: Live Events
Reporting To	: Head of Video
Subordinates	: Engineers, Technicians, Prep Technicians, and freelance staff.
Date Prepared	: June 2022
Contract Period	: Permanent

HOURS OF WORK

Normal office hours are 09.00 am to 6.00 pm, Monday to Friday. However, you will be expected to work such hours as may be necessary to enable the proper performance and discharge of your duties to the Company. It is expected that your role will require out of hours work during weekends and evenings and this will be compensated with time off in Lieu or remuneration dependent on the line manager's approval.

BACKGROUND

CTME LLC is a company that is renowned for and specialises in LED screen and Projection systems, CTME intends to broaden its offering to full service to complement the delivery of a wide range of activities and projects across the Middle East region. The core business is Live Events; however, the company has several revenue streams which means it also delivers System Integration Projects, provides Venue services, Communications, Full-service Delivery, Virtual reality projects and undertakes Sporting Event Perimeter screen management. The company has grown substantially and is constantly diversifying into other areas of business. The staff at CTME are expected to be proactive, adaptable to change and enjoy being part of a successful developing business.

JOB PURPOSE

The Senior Video Engineer is responsible for the planning, preparation, and delivery of a wide range of projects within the Middle East region. Projects will vary in size and complexity and your role will play a key part in the successful completion of all projects to the highest standard.

KEY RESPONSIBILITIES

Duties will include:

- A proven specialism in multiple key areas of the video discipline.
- Extensive hands-on experience in a live event environment.
- Advanced knowledge of Barco Event Master
- Advanced knowledge of Disguise and/or Watchout.
- Demonstrate the ability to setup complex LED and Projection Systems.
- Advanced understanding of Networking systems.
- Advanced understanding of Camera and PPU systems.
- Understanding of all video format types.
- Interpretation, creation, and ability to follow schematics, plan drawings and pre-production documentation.
- Maintain and develop all rental equipment to a high standard and ensure all assets are kept fit for purpose.
- Ensure equipment is kept updated to the latest manufacturer firmware versions and support the HOD in planning and executing updates.
- Liaise with Project Managers and Technical HODs to ensure projects are specified correctly to CT standards.
- Liaise with the Prep Technicians, Operations, Project Managers and Technical HODs to ensure equipment is prepped in a timely manner to the highest possible standard.
- Provide support at client meetings and site visits when required.
- Take lead on large scale projects and demonstrate a forward-thinking, positive attitude.
- Be able to work unsupervised and have ability to lead a team.



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- Demonstrate excellent fault-finding skills.
- Identify and resolve challenging situations as they arise.
- Suggest improvements to project specification and ensure projects have the correct equipment for the scope of work.
- Take lead on equipment preparation for complex projects and supervise the Engineering team.
- Implement, create, and track laptop and media server re-imaging.
- Provide suggestions for Capex and keep up to date on evolving technologies and equipment.
- Ensure equipment is accurately tested on its return to the warehouse and QC standards are met.
- Ensure your work area is always kept clean and tidy both onsite and at CT premises.
- Undertake preventative maintenance and create reports when required.
- Display professionalism always in the workplace.
- Manage the Health the safety of his/ her own health and safety and that of other people who may be affected by their conduct in the workplace.
- Work as directed by Senior Management both on and off site.
- Display a willingness to enhance your technical knowledge both in and out of work

GENERAL RESPONSIBILITIES

- Ensure personal presentation, punctuality and reliability, which reflect the corporate image of CTME.
- Promote CTME services and facilities to clients.
- Promote customer relations by displaying a positive attitude, identifying needs and meeting client expectations.
- Participate in training as directed.
- Work within an international and multiskilled team
- Flexibility with workload
- Other duties as directed by CTME Senior Management.

The description is not intended to be an exhaustive list of all duties, responsibilities, skills or working conditions associated with this position. This job description is intended to be an indication of the scope of the role. In addition to these functions, employees are required to carry out such other duties as may reasonably be required.

The Position Description detailed above has been read by me and I fully understand and accept the position as described therein.

Employee

Date

Line Manager

Date